



ANNUAL SOURCES OF SUPPLIES FOR COMMONLY USED ITEMS 2020/2021

Tenders are hereby invited, for the purpose of registration into the Municipal Council of Manzini supplier database for the 2020/2021 financial year, for the supply of goods and services in the following procurement categories;

- Tender No: 2 Production & Installation of Exhibition Stand
- Tender No: 3 Pre-Printed Stationery
- Tender No: 4 Light duty spares, heavy duty spares and Accessories
- Tender No: 5 Design, Construction and Building Material
- Tender No: 6 Toilet Paper
- Tender No: 7 Protective Clothing
- Tender No: 8 Cleaning Material
- Tender No: 9 Brush Cutters, Spares and Accessories
- Tender No: 10 Clinic Consumables and Laboratory chemicals and Equipment
- Tender No: 11 Pound Veterinary Medicine and Feed
- Tender No: 12 Plumbing Materials
- Tender No: 13 Design and Printing of Corporate Documents
- Tender No: 14 Corporate Gifts and Promotional Items
- Tender No: 15 Road Marking Paints
- Tender No: 16 Tyres and Tubes
- Tender No: 17 ICT Support Services, Office Equipment, Computer Hardware & Software Accessories
- Tender No: 18 Catering Services & Food Items for Social Centre Feeding Programme
- Tender No: 19 Electrical Consumables
- Tender No: 20 Tree Felling and Bush Clearing
- Tender No: 21 Welding and Steel Fabrication
- Tender No: 22 Road Signs and Street Name Plates
- Tender No: 23 Plant hire and Towing Services
- Tender No: 24 Service of Fire Fighting Equipment
- Tender No: 25 Medical Services
- Tender No: 26 Office Stationery
- Tender No: 27 Maintenance Services
- Tender No: 28 Office Furniture
- Tender No: 29 Legal Support & Advisory Services
- Tender No: 30 Production of TV Adverts & General Video Recording

Terms of reference can be purchased for a non-refundable fee of **E500.00** at the Rates Hall in the Municipal Council offices. The Closing date for the submission of tenders is the 23rd of March 2020. The tender documents can also be downloaded from the EPPRA website at: www.sppra.co.sz.

Tender documents should contain.

- Certified copy of current Trading licence (2020)
- Original of a Valid Tax Compliance Certificate
- Certificate of Incorporation & Form J
- SNPF Compliance Certificate
- Proof of Labour Compliance
- Receipt of Tender Purchased
- Full Particulars of the Tenderer including Contact Details (company Profile).

- Police Clearance or Affidavit of Non Conviction for Company Directors.

Any tender document submitted without these attachments shall not be considered

All completed Tender documents endorsed with the appropriate Tender number and addressed to the Chief Executive Officer must be placed in the Tender Box at the Director Finance's office, Municipal Council of Manzini Offices, not later than 12 noon on the 23rd of March 2020.

Tender opening shall be at 12 noon on March 23, 2020. Tenderers are invited to attend the official opening at the Council Chambers.

Electronic or Telegraphic tender documents will not be accepted.

**L P DLAMINI
Chief Executive Officer**